
URGENT ACTION FUND FOR WOMEN'S HUMAN RIGHTS

FINANCIAL STATEMENTS

December 31, 2013

CROSBY & KANEDA
Certified Public Accountants

Dedicated to Nonprofit Organizations



Urgent Action Fund for Women's Human Rights

Contents

Independent Auditors' Report	1-2
Financial Statements	
Statement of Financial Position	3
Statement of Activities	4
Statement of Cash Flows	5
Statement of Functional Expenses	6
Notes to the Financial Statements	7-11

INDEPENDENT AUDITORS' REPORT

Board of Directors
Urgent Action Fund for Women's Human Rights
San Francisco, California

Report on the Financial Statements

We have audited the accompanying financial statements of Urgent Action Fund for Women's Human Rights, which comprise the statement of financial position as of December 31, 2013, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Urgent Action Fund for Women's Human Rights as of December 31, 2013, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.



Certified Public Accountants
Oakland, California
April 21, 2014

Urgent Action Fund for Women's Human Rights

**Statement of Financial Position
December 31, 2013**

Assets

Current Assets	
Cash and cash equivalents	\$ 905,924
Grants and contributions receivable	759,128
Accounts receivables	369
Prepaid expenses	6,036
Total current assets	<u>1,671,457</u>
Property and equipment, net (Note 3)	4,483
Deposits	3,237
Total Assets	<u>\$ 1,679,177</u>

Liabilities and Net Assets

Current Liabilities	
Accounts payable and accrued expenses	\$ 8,282
Accrued vacation	24,975
Grants payable	20,330
Deferred revenue	27,168
Total liabilities	<u>80,755</u>
Commitments and Contingencies (Notes 4 and 5)	
Net Assets	
Unrestricted	493,964
Temporarily restricted (Note 6)	1,104,458
Total Net Assets	<u>1,598,422</u>
Total Liabilities and Net Assets	<u>\$ 1,679,177</u>

See Notes to the Financial Statements

Urgent Action Fund for Women's Human Rights

**Statement of Activities
For the Year Ended December 31, 2013**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
Support and Revenue			
Support			
Government grants	\$ 552,403	\$	\$ 552,403
Foundation and corporate grants	142,333	360,402	502,735
Donations	302,543		302,543
Total support	<u>997,279</u>	<u>360,402</u>	<u>1,357,681</u>
Revenue			
Interest	126		126
Realized loss on investments	(2,003)		(2,003)
Fees	1,795		1,795
Other revenue	5,272		5,272
Total revenue	<u>5,190</u>	<u>-</u>	<u>5,190</u>
Total assets released from donor restrictions: (Note 6)	<u>345,545</u>	<u>(345,545)</u>	<u>-</u>
Total support and revenue	<u>1,348,014</u>	<u>14,857</u>	<u>1,362,871</u>
 Expenses			
Program	998,126		998,126
General and administrative	215,022		215,022
Fundraising	144,667		144,667
Total expenses	<u>1,357,815</u>	<u>-</u>	<u>1,357,815</u>
 Change in net assets	<u>(9,801)</u>	<u>14,857</u>	<u>5,056</u>
 Net Assets, beginning of year	<u>503,765</u>	<u>1,089,601</u>	<u>1,593,366</u>
 Net assets, end of year	<u>\$ 493,964</u>	<u>\$ 1,104,458</u>	<u>\$ 1,598,422</u>

See Notes to the Financial Statements

Urgent Action Fund for Women's Human Rights

**Statement of Cash Flows
For the Year Ended December 31, 2013**

Cash flows from operating activities:	
Change in net assets	\$ 5,056
Depreciation	2,825
Realized loss on investment	2,003
Adjustments to reconcile change in net assets to cash (used) provided by operating activities:	
Changes in assets and liabilities:	
Grants and contributions receivable	498,824
Accounts receivable	407
Prepaid expenses	6,839
Deposits	7,976
Accounts payable and accrued expenses	(4,207)
Accrued vacation	9,296
Grants payable	20,330
Deferred revenue	27,168
Net cash provided by operating activities	<u>576,517</u>
Cash flows from investing activities:	
Proceeds from sale of investment	12,123
Purchase of fixed assets	(4,850)
Net cash provided by investing activities	<u>7,273</u>
Change in cash and cash equivalents	<u>583,790</u>
Cash and cash equivalents, beginning of year	<u>322,134</u>
Cash and cash equivalents, end of year	<u>\$ 905,924</u>

See Notes to the Financial Statements

Urgent Action Fund for Women's Human Rights

**Statement of Functional Expenses
For the Year Ended December 31, 2013**

	<u>Program</u>	<u>General and Administrative</u>	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 301,401	\$ 39,430	\$ 114,465	\$ 455,296
Employee benefits	29,436	24,786	7,571	61,793
Pension contributions	4,000	3,335	2,140	9,475
Payroll taxes	23,038	3,906	8,236	35,180
Total personnel	<u>357,875</u>	<u>71,457</u>	<u>132,412</u>	<u>561,744</u>
Grants	455,308	-	-	455,308
Legal fees	-	2,575	-	2,575
Accounting fees	-	35,410	-	35,410
Other fees for service	36,153	-	-	36,153
Advertising and promotion	482	813	1,264	2,559
Supplies	1,401	5,733	767	7,901
Postage and shipping	137	73	749	959
Bank fees	1,862	2,221	1,098	5,181
Travel and meals	136,797	41,334	2,932	181,063
Depreciation	-	2,825	-	2,825
Insurance	604	3,792	49	4,445
Information technology	1,607	1,425	1,219	4,251
Occupancy	291	47,031	340	47,662
Publications	5,609	-	-	5,609
Miscellaneous	-	333	3,837	4,170
Total expenses	<u>\$ 998,126</u>	<u>\$ 215,022</u>	<u>\$ 144,667</u>	<u>\$ 1,357,815</u>

See Notes to the Financial Statements

URGENT ACTION FUND FOR WOMEN'S HUMAN RIGHTS

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2013

NOTE 1: NATURE OF ACTIVITIES

Urgent Action Fund for Women's Human Rights (UAF or the Organization), a Colorado nonprofit public benefit organization, as part of the women's rights movements worldwide, supports women's rights defenders striving to create cultures of justice, equality and peace. The Organization provides rapid response grants that enable strategic interventions, and participates in collaborative advocacy and research. UAF is led by activists, inspired by feminism, and strengthened through solidarity.

NOTE 2: SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP).

Basis of Presentation

The Organization presents information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The three classes are differentiated by donor restrictions.

Unrestricted net assets – consist of resources which have not been specifically restricted by a donor. Unrestricted net assets may be designated for specific purposes by the Organization or may be limited by contractual agreements with outside parties.

Temporarily restricted net assets – represent contributions whose use is limited by donor-imposed stipulations that expire by the passage of time or can be fulfilled and removed by actions of the Organization pursuant to those stipulations.

Permanently restricted net assets – represent contributions whose use is limited by donor-imposed stipulations that require the gift to be invested in perpetuity. The income from such invested assets, including realized and unrealized gains, is generally available to support the activities of the Organization. Donors may also restrict all or part of the income and/or appreciation from these investments to permanently restricted net assets, resulting in increases/decreases to these net assets. There were no permanently restricted net assets as of December 31, 2013.

Contributions

Contributions, including unconditional promises to give, are recognized as revenues in the period the promise is received. Conditional promises to give are not recognized until they become unconditional; that is when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value at the date of contribution. Contributions to be received after one year are discounted at an appropriate rate commensurate with the risks involved. Amortization of the discount is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions.

URGENT ACTION FUND FOR WOMEN'S HUMAN RIGHTS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

Unrestricted contributions and grants are recorded as unrestricted revenue when received. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor.

All donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Grants and Contributions Receivable

The Organization considers all grants and contributions receivable to be fully collectible at December 31, 2013. Accordingly, no allowance for doubtful accounts was deemed necessary. If amounts become uncollectible, they are charged to expense in the period in which that determination is made.

Income Taxes

The Internal Revenue Service and the Colorado Department of Revenue have determined that the Organization is exempt from federal and state income taxes under Internal Revenue Code Section 501 (c) (3) and Colorado Tax Code 0005890877. The Organization has evaluated its current tax positions as of December 31, 2013 and is not aware of any significant uncertain tax positions for which a reserve would be necessary. The Organization's tax returns are generally subject to examination by federal and state taxing authorities for three and four years, respectively after they are filed.

Contributed Services

Contributed services are reflected in the financial statements at the fair value of the services received only if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. There were no contributed services that met the criteria for recognition for the year ended December 31, 2013.

Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all money market funds and other highly liquid investments with original maturities of three months or less when purchased to be cash equivalents.

Fair Value Measurements

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date.

URGENT ACTION FUND FOR WOMEN'S HUMAN RIGHTS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013

The Organization determines the fair values of its assets and liabilities based on a fair value hierarchy that includes three levels of inputs that may be used to measure fair value.

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the Organization has the ability to access at the measurement date. An active market is a market in which transactions occur with sufficient frequency and volume to provide pricing information on an ongoing basis.

Level 2 inputs are inputs other than quoted prices that are observable for the asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for the assets or liability. Unobservable inputs reflect the Organization's own assumptions about the assumptions market participants would use in pricing the asset or liability (including assumptions about risk). Unobservable inputs are developed based on the best information available in the circumstances and may include the Organization's own data.

The Organization had no assets or liabilities recorded at fair value on December 31, 2013.

Concentration of Credit Risk

At times, the Organization may have deposits in excess of federally insured limits. The risk is managed by maintaining all deposits in high quality financial institutions.

Property and Equipment

Property and equipment purchased by the Organization is recorded at cost. The Organization capitalizes all expenditures for property and equipment over \$500; the fair value of donated fixed assets is similarly capitalized. Depreciation is computed using the straight-line method over the estimated useful lives on the equipment which is 3-5 years for assets currently on the books.

Expenditures for major renewals and betterments that extend the useful lives of the property and equipment are capitalized. Expenditures for maintenance and repairs are charged to expense as incurred.

Management reviews long-lived assets for impairment when circumstances indicate the carrying amount of the asset may not be recoverable. Impairment is recognized if the sum of the undiscounted estimated future cash flows expected to result from the use of the asset is less than the carrying value. When an impairment loss is recognized, the asset's carrying value is reduced to its estimated fair value.

Grants Payable

Grants payable represent grants which have been awarded but not year dispensed.

Deferred Revenue

Grants payable represent funding received from the Ministry of Foreign Affairs and the Ministry for Development Cooperation (of the Netherlands) and not yet expended.

Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

URGENT ACTION FUND FOR WOMEN'S HUMAN RIGHTS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2013**

NOTE 3: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at December 31, 2013:

Computer equipment	\$ 20,589
Less accumulated depreciation	<u>(16,106)</u>
Total	<u>\$ 4,483</u>

NOTE 4: COMMITMENTS

Operating Leases

The Organization leases office space in San Francisco and Oakland, California; lease terms expire in March, 2014 and April 2016 respectively. Future minimum lease payments were as follows for the year ended December 31, 2013:

2014	\$ 28,316
2015	29,052
2016	<u>8,474</u>
Total	<u>\$ 65,842</u>

NOTE 5: CONTINGENCIES

Grant awards require the fulfillment of certain conditions as set forth in the instrument of grant. Failure to fulfill the conditions could result in the return of the funds to the grantors. The Organization deems this contingency remote since by accepting the grants and their terms, it has accommodated the objectives of the Organization to the provisions of the grants. The Organization's management is of the opinion that the Organization has complied with the terms of all grants.

NOTE 6: TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets were available as follows as of December 31, 2013:

Rapid Response Grant making	\$ 904,458
Future operations	<u>200,000</u>
Total	<u>\$ 1,104,458</u>

Temporarily restricted net assets were released from donor restriction by incurring expenses satisfying purposes and time restrictions specified by donors as follows during the year ended December 31, 2013:

Rapid Response Grant making	\$ 315,545
Expiration of time restrictions	<u>30,000</u>
Total	<u>\$ 345,545</u>

URGENT ACTION FUND FOR WOMEN'S HUMAN RIGHTS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2013**

NOTE 7: RETIREMENT PLAN

Beginning the first of the month following 90 days of employment, all full-time employees and part-time employees making at least \$5,000 in a calendar year may elect to participate in SIMPLE IRA retirement plan. Employee contributions are made on a pre-tax basis and are fully vested to the employee when made. The Organization contributed \$9,475 during the year ended December 31, 2013.

NOTE 8: RELATED PARTY

The Organization is part of an international group of organizations dedicated to supporting women's human rights defenders. There are Urgent Action Fund organizations in Africa, Latin America, in addition to the one in San Francisco, California. The Organization is co-recipient of a grant from the Funding Leadership and Opportunities for Women (FLOW) project with the Urgent Action Funds in Africa and Latin America.

NOTE 9: SUBSEQUENT EVENTS

The Organization has evaluated subsequent events and has concluded that as of April 21, 2014 the date that the financial statements were available to be issued, there were no significant subsequent events to disclose other than the lease in Oakland, California discussed in Note 4.